

SAYMA Representative Meeting Minutes  
Ninth Month 11, 2010  
Representative Meeting #125 (Fall)  
West Knoxville Friends Meeting, West Knoxville, Tennessee

**125-01: Opening Worship**

On this rainy and dark seventh day morning we gathered with an extended period of expectant worship. We pray our meeting and our ministry to one another will be held with the spirit of divine guidance. We are reminded that we meet on the anniversary of the World Trade Center attack and at a time of growing religious intolerance.

**125-02: Greetings and Introductions**

Tim Lamm welcomed Friends to our fall Representative Meeting. Tim read excerpts from the epistle of the 2010 annual gathering of Philadelphia Yearly Meeting.

Those present introduced themselves, their purpose attending the meeting and their monthly meeting affiliation [Attachment 1 – Attendance List].

**125-03: Treasurer's Report**

Deanna Nipp-Kientz reported SAYMA finances are sound with \$18,121 in the checking account and \$39,982 in saving accounts giving us \$59,640 in available funds. With three weeks remaining in the fiscal year, our total income is \$64,887.08 against which we have incurred \$76,181.24 in expenses. As planned, we are drawing down our reserve funds. Assessment income for fiscal year 2010 to date is \$35,602.50, a decrease from the \$45,232.50 received in 2009. Interest income remains low. We received individual contributions of \$639.00. We did not give a Cost of Living increase to employees this year as the CPI-U did not increase in 2008, our last reference year. All budgeted contributions to Wider Quaker Organizations and set-aside funds have been distributed. SAYF is regularly submitting quarterly budget reports to the Treasurer. We will receive a year-end report after the close of the fiscal year.

Friends inquired about additional revenue anticipated, our standing committee's use of their budgeted funds and costs anticipated in the next year.

**Minute 125-03-01:** We accept the Treasurer's report of Ninth month 4, 2010 [Attachment 2 – Treasurer's Report].

**125-04: Finance Committee Report / Budget Proposal.**

Susan Phelan distributed the FY 2011 Draft Budget for review. Since the rise of Yearly Meeting, the Finance Committee has received additional information and suggestions. The committee still projects our 2011 income will be less than previous years. To fill the projected gap between income and expenses, the Finance Committee

plans to increase individual fundraising, projecting we will raise \$4,000 next year.

The Finance Committee is working with the Yearly Meeting Planning Committee to better plan for the actual costs of the gathering and expects that both registration fees and budget will be adjusted accordingly.

Historically, our yearly meeting operations have not drawn the full amount budgeted and Finance anticipates we will continue our historical patterns in 2011.

At this time, Finance Committee does not recommend reducing SAYMA's contributions to Wider Quaker Organizations. However, to be prudent, Finance Committee recommends paying only one-half of the budgeted contribution early in the year holding the remainder until the annual gathering to permit needed adjustments.

A concern was raised over our basing revenue projections on special individual fundraising, as these are unreliable in the long-term. As an alternative, we were encouraged to explore in the near future raising annual assessments to provide long-term support for the yearly meeting expenses. An incremental annual increase in assessments might be a feasible and acceptable approach. A \$5 increase was suggested. Several friends expressed support for an incremental approach to increasing assessments. We were encouraged to recognize that while many monthly meetings budget their assessment based on headcounts, some do not.

Susan pointed our ongoing challenge to interpret the work of our yearly meeting as a collective body, to build the spirit - we are SAYMA.

We will continue exploring with Monthly Meetings and Worship Groups the reasons behind our reduced assessment income. Susan's sense is some larger monthly meetings are sending less, while the contributions of smaller constituent groups are remaining level. The Treasurer observed that meetings have reduced their contributions as their membership or budgets have shrunk. While individual contributions are encouraged, the committee has not at this point created guidelines for restricted or unrestricted contributions. This will only become an issue if Friends give restricted contributions greater than the amount we have budgeted.

#### **125-05: Faith & Practice Revision Committee.**

Kathleen Mavournin reported the Faith and Practice Revision Committee met earlier this year and prepared proposals for consideration at the 2011 Yearly Meeting sessions. The committee is bringing forward three proposed changes and additions to the Guide to Our Faith and Practice. A section on Education is a revision of a 2003 proposal. A new section on Earthcare has been renamed Harmony with Nature. Finally, a section describing the purpose and practice of the Meeting for Threshing has been developed. Each section is available on the website. All three are presently being circulated to Monthly Meetings and Worship Groups for comment. The Revision Committee requests seasoned minutes approved by the Meeting for Business to be submitted by Eleventh

Month 24 2010. The reading list section has been updated. The committee proposes separating this from the Guide and placing it on the website. This will permit regular revisions as new material comes available. The committee is considering treating the queries in a similar manner to the reading list. Separating the queries out would permit ongoing revision without requiring a reprinting of the whole Faith and Practice document.

The committee eagerly anticipates these proposals will complete the bulk of the revised Faith and Practice and the committee's work will be completed.

The successful approval of these additional sections will permit the printing of the revised Guide to Our Faith and Practice within the next year [Attachment 3 – Report of Revision Committee].

**125-05-01:** We ask the Finance Committee to include printing 500 copies of A Guide to our Faith and Practice as Revised in the 2011 budget.

**125-06 Southern Appalachian Friend.**

Kathleen announced the deadline for submissions to the next issue of the *Southern Appalachian Friend* will be September 20.

**125-07: Proposed Guidelines for Youth Enrichment Fund.**

Kristi Estes described and read the proposal for the use of the Youth Enrichment Fund developed by SAYF Steering Committee at the request of Representative Meeting (123-06). The Youth Enrichment Fund was created out of the former Youth Quake Fund when the Youth Quake program was laid down. When we established the Enrichment Fund it lacked an explicit description and purpose. The SAYF Steering Committee proposal outlines the purpose and appropriate uses of the fund. The proposal recommends that disbursements from the fund be administered by Steering Committee following the guidelines developed.

The SAYF Scholarship Fund was originally intended to assist SAYF graduates in their college transition but has never been used. The SAYF Steering Committee recommends that the Scholarship Fund be laid down and funds rolled into the Enrichment Fund.

**125-07-01:** We approve the proposed guidelines for the Youth Enrichment Fund [Attachment 4- Guidelines].

**125-07-02:** We lay down the SAYF Scholarship Fund and transfer any funds remaining into the Youth Enrichment Fund.

### **125-08 Nominating Committee.**

Dennis Gregg reported for the Committee. The Nominating Committee received one application to serve as our delegate to the FWCC World Gathering of Friends in 2012. Following a review of the application material submitted, the committee approved Geeta McGahey to serve as one of our delegates to the FWCC World Gathering of Friends.

Dennis is serving as acting clerk of the Nominating Committee. A new clerk is needed. Dennis reviewed current vacancies and the full slate that will need to be filled by the 2011 meeting. He urged representatives to assist the Nominating Committee by identifying nominees to fill vacancies.

The Committee is continuing its work to reconcile the terms of our representatives to Wider Quaker Organizations. SAYMA terms and WQO terms differ at this time [Attachment 5- Nominating Committee Report].

**125-08-01:** We ask Sallie Prugh and Kristi Estes to serve as a Naming Committee for the purpose of bringing a recommendation for the Clerk of the Nominating Committee.

### **BREAK FOR LUNCH**

### **125-09: Naming Committee.**

Tim Lamm highlighted the importance of the Nominating Committee to the life of the yearly meeting and the urgency of having a serving Nominating Committee Clerk.

**125-09-01:** On the recommendation of the Clerk, we expect the nominee identified by the Naming Committee to serve as Interim Nominating Committee Clerk until they can be considered for approval at March 2011 Representative Meeting.

### **125-10: Administrative Assistant's Report.**

Liz Perch outlined her difficulties securing a workable laptop and thanked the yearly meeting for their assistance. Liz handed out copies of the printed SAYMA directory and has compact discs available. In addition, copies of directory are available in portable document format (pdf) by request. The electronic form of the directory is not to be posted on the web in any form.

This year an expanded census will be undertaken and she encouraged representatives to identify individuals who can begin collecting the information. Liz will circulate an email shortly describing the data that will be collected. She will continue to work on revising the handbook.

Liz reported on the ongoing difficulty securing a credit card for use of the administrative assistant. As an alternative, Liz has secured a debit card and has established procedures and controls with the Treasurer. Liz and Deanna are working to secure a new signature card.

**125-10-01:** Representative Meeting of SAYMA approves the following corporate officers to transact all financial matters on behalf of Southern Appalachian Yearly Meeting and Association under conditions required by Bank of America: Thomas M. (Tim) Lamm (Clerk), Deanna Nipp-Kientz (Treasurer), and Elizabeth Perch (Administrative Assistant).

### **125-11: FWCC Regional Gathering**

Tim Lamm reported on the upcoming FWCC Southeast Regional Gathering to be held October 8-10 at the West Knoxville Meeting. Friends will consider the theme "Being Salt and Light: Friends living the Kingdom of God in a broken world." Felicity McCartney (Ireland YM) and Shelia Hoyer (First Friends Greensboro) will share their experience of reconciliation work and Friends will consider this theme in their own lives and situation. Two Friends from Jamaica will be attending with scholarship assistance. Tim encouraged SAYMA friends to attend. The event is appropriate for teens and Tim encouraged meetings to provide financial assistance. Interested Friends can register on the FWCC website.

### **125-12: Finance Committee / Budget Approval.**

Susan Phelan presented the revised 2011 Budget. Faith and Practice Sales (income) has been increased to \$1500, and SAYM Faith and Practice (expenses) has been increased to \$1500 to cover printing. The committee estimates 500 copies will be printed at \$3.00 per copy.

The proposed budget is recommended for approval with the understanding that contributions to Wider Quaker Organizations will be distributed in two phases. In the first phase one-half will be sent, the amount distributed in the second phase will be determined at yearly meeting.

Concern was expressed over approving a budget that draws on our surplus to fund ongoing operating costs. A friend encouraged us to remember the primary constituency for the yearly meeting is monthly meetings, not individuals. The revenue we raise is a reflection of the value the yearly meeting provides to monthly meeting. We need to interpret that role to monthly meetings. We were reminded that the yearly meeting links monthly meetings to the Wider Quaker Organizations. We were encouraged to consider the individual fundraising approach as an experiment to identify individuals who have a special leading to provide support. The budget raises the larger issue of our purpose as a yearly meeting. It was suggested the yearly meeting planning committee consider this the purpose of SAYMA at our upcoming yearly meeting.

**125-12-01:** On the recommendation of the Finance Committee, we approve the 2011 Budget as revised [Attachment 6 – 2011 Budget].

**125-12-02:** We ask the Finance Committee to develop a recommendation on increasing the 2012 yearly meeting assessment for consideration at the 2011 yearly meeting. We encourage monthly meetings and worship groups to anticipate an increase of \$5 to \$10 in individual assessments for fiscal year 2012. We encourage meetings that have reduced their assessments in the past to restore their contributions to the yearly meeting in the current year.

Concern was expressed over the variability in the way that monthly meeting assessments are determined within the yearly meeting. It was noted that the Finance Committee has recommended that assessment amounts be based on the number of members and regular attenders. There are divergent understandings on this method and we will need to continue to labor with this issue.

### **125-13: Ministry & Nurture Committee Report.**

Kristi Estes reported that the Ministry and Nurture Committee would be visiting two meetings in the next year. In addition, a member of Ministry and Nurture will maintain a prayerful presence at Representative Meeting. On October 29-31 a retreat will be held in Swannanoa on the theme of deepening the spiritual life of the meeting. It is hoped that two representatives from each meeting will attend. In advance of the retreat, a survey to identify current practices and concerns will be distributed to Ministry and Nurture Committees at the monthly meeting level. Mary Ann Downey (Atlanta) is serving as the facilitator for the retreat. Advance information and registration materials have been sent to monthly meetings. In the spring, the retreat will be replicated in the Huntsville area to permit easier travel for those in the western half of the yearly meeting. Kristi clarified that the retreat is not limited to current members of the Ministry and Nurture Committees, but is open to all those with a concern for the spiritual life of their meetings.

### **125-14: Web Support Committee.**

Hank Fay reported the plan was to move the current website to a Google site that will permit subsites for committees and other yearly meeting functions. The existing URL will be maintained. The committee is working now to obtain additional information to finalize the transfer. Liz will serve as the administrator of the site.

Nominating committee is considering who will serve as the web manager. While Hank is serving as the technical coordinator, a designer needs to be identified. The Nominating Committee is seeking an individual to serve in a voluntary capacity to help craft an attractive, informative web presence for SAYMA. It was suggested that we advertise for the web designer in the *Southern Appalachian Friend*.

### **125-15: SAYMA Outreach Committee.**

Dennis Gregg reported for the committee. The Outreach Committee is gathering materials to assist meetings recruiting, welcoming and retaining members. Materials relevant to SAYMA will be posted in the Google group sorted by local group size (small, medium, large). In the next year, the committee hopes to create a short outreach handbook containing ideas for monthly meetings. In addition, a welcome to the meeting template will be created as a handout to new attenders. The committee is seeking new members and hopes to add a representative from each monthly meeting [Attachment 7: Outreach Committee Report].

### **125-16: FCNL Representative.**

Joe Parko reported on efforts encouraged by FCNL to support funding for a Civilian Response Corps that could provide a non-military alternative to resolving conflicts. Several Tennessee meetings have been in communication with a local senator and recently he has committed to support the initiative. Joe requested assistance identifying local Monthly Meeting FCNL contacts.

### **125-17: Quaker Earthcare Witness.**

David Ciscel reported the QEW will have their annual fall gathering in Houston, Texas at the end of October. The gathering will be held in a Catholic retreat center. The focus will be on the oil spill and the ecological destruction of the Gulf of Mexico.

### **125-18: Yearly Meeting Planning Committee Report.**

Carol Ciscel reported the 2011 annual gathering will be held June 8-12. In 2012 two dates are available. The Yearly Meeting Planning Committee recommends the June 13-17, 2012 date.

**125-18-01:** On the recommendation of the Yearly Meeting Planning Committee, we approve the 2012 yearly meeting be held June 13-17.

To build towards the April 2012 FWCC World Gathering, of Friends the Yearly Meeting Planning Committee is planning a program combining an emphasis on the FGC Quaker Quest Program and the FWCC World Gathering. Plenary sessions and workshops will be built around both programs. The theme will be "Growing Within, Shining Forth."

The Planning Committee expects to implement a fee increase for those attending yearly meeting. In addition, the committee is working to simplify the registration process. The use of scholarship assistance will be encouraged and promoted. It was suggested that a firm deadline be set for scholarship applications.

The Yearly Meeting Planning Committee has identified the need for a Publication

Coordinator to assist with organizing the advance materials. The proposed position expands and subsumes the current layout editor. As envisioned, the Publication Coordinator will be responsible for an advance poster, an initial program publication and the final program document. This will require ability to layout, solicit material and schedule the final paper publication.

**125-18-02:** We approve the concept of a designated Yearly Meeting Planning Committee member to coordinate the publications in advance of yearly meeting. We ask the YMPC to bring a position description for approval at the March Representative Meeting.

The Yearly Meeting Planning Committee has the goal of reviewing all yearly meeting expenses to determine how best to use our resources. Questions were raised about the expenses we pay for visitors from Wider Quaker Organization (WQO), persons serving as the Friendly Adult Presence's (FAP's) and other positions whose attendance costs are underwritten by the yearly meeting. We need more information to understand these expenses and the YMPC is working on this issue. One approach is to allocate these expenses to the program portion of the budget.

**125-18-03:** We ask the YMPC to bring to the March Representative Meeting a break even budget for 2011 yearly meeting which will account for expenses associated with scholarships and WQO visitors, FAP's and other outlays.

**125-19: Junior Yearly Meeting.**

Tim Lamm reported the Junior Yearly Meeting Steering Committee has conducted an evaluation of 2010 Junior Yearly Meeting Coordinators. Based on this review, Beth Myers and Jonathan Schinhofen have been invited to coordinate the Junior Yearly Meeting program again in 2011.

Three WQO representatives will be invited to 2011 Yearly Meeting. Tim will identify the three organizations to be invited.

**125-20: Yearly Meeting Calendar/Host for RM Fall 2011.**

Representatives from Chattanooga and Memphis will explore with their meetings an invitation to host representative meeting around September 10, 2011.

**125-21: Appreciation to West Knoxville Meeting.**

We thank West Knoxville Friends Meeting for their generous welcome and hospitality.

**125-22: Announcement.**

Friends were invited to attend the Nashville Retreat, October 1-2 on the theme of

Inner Play. Interested Friends should contact Pam Beziat for further information.

**124-23: Next Meeting.**

If it is in accord with Divine will, our next meeting will be held at Atlanta Meeting Third Month 12, 2011.

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Tim Lamm, Clerk  
(Archive copy signed)

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Bill Holland, Recording Clerk  
(Archive copy signed)

Attachments:

1. Attendance List
2. Treasurer's Report
3. Report of Faith and Practice Revision Committee
4. Guidelines for Youth Enrichment Fund
5. Report of Nominating Committee
6. 2011 Budget
7. Report of Outreach Committee

## Attachment 1: Attendance

1. Chris Berg – Greenville
2. Jim Cavener, Asheville
3. Shawn Chavis - Birmingham
4. Carol Ciscel - Memphis
5. David Ciscel – Memphis
6. Kristi Estes – Oxford
7. Hank Fay - Berea
8. Dennis Gregg – Crossville
9. Kristi Estes – Oxford
10. Hank Fay - Berea
11. John Geary - Boone
12. Dennis Gregg - Crossville
13. Bill Holland – Atlanta
14. Tim Lamm - Berea
15. Jere Licciardello - Chattanooga
16. Steve Livingston - Asheville
17. Kathleen Mavournin West Knoxville
18. Deanna Nipp-Kientz - Cookeville
19. Joe Parko - Crossville
20. Liz Perch – Savannah/Admin Assistant
21. Susan Phelan – Huntsville
22. Kit Potter – Nashville
23. John Potter - Nashville
24. Sally Prugh – Columbia
25. Alan Scott Robinson, Asheville
26. Linda Trask - Nashville
27. Bob Welsh – Swannanoa Valley
28. Brian Yaffee - Celo

## Attachment 2: Treasurer's Report

Deanna Nipp-Kientz, Treasurer & Alan Robinson, Assistant Treasurer

Treasurer's Report for September 2010 Representative Meeting  
Prepared Saturday, September 4, 2010

Our 2010 fiscal year budget runs from October 1, 2009, through September 30, 2010. This year's Budget is based on a \$60 assessment. Attached please find (1) the budget report and (2) the account balances report as of September 4, 2010.

Issues to report include:

1. Even with the continuing downturn in the national economy, SAYMA's finances are sound with \$18,121 in the checking account and \$39,982 in the two Self Help Credit Union savings accounts, giving us a total of \$59,640 in available funds. A total of \$20,298 is in set aside funds (liabilities), leaving us with net assets of \$37,805. With almost three weeks left in the fiscal year, total income is \$64,887.08 and disbursements are \$76,181.24. We have achieved a draw-down in reserves planned for in the 2010 budget due to a decrease in assessments as well as an increase in disbursements.
2. Income in FY2010. Assessments received total \$35,602.50, down from \$45,232.50 in FY2009. Interest rates and income for our two savings accounts are still low. Contributions by individual SAYMA Quakers were \$639.00.
3. Operational Expenses in FY2010. Expenditures were up in some areas (SAYF and committees) and down in others (treasurer). Cost of living raises were not provided to our two employees at the beginning of FY 2010, because the CPI-U had not increased in 2008. Our employees receive a monthly payment in lieu of a benefit package.
4. Yearly Meeting Projects in FY2010: All contributions to Wider Quaker Organizations budgeted for FY2010 have been sent. Transfers have been made to SAYMA's Set-Aside Budgeted Funds and Accumulated Funds, including the increase budgeted for both FWCC funds. As shown on the Account Balances Report, \$1000 has been used from the Spiritual Development Fund and \$91 from the Young Adult Friends Scholarship Fund.
5. Yearly Meeting. Yearly Meeting cost was \$30,535.00; total receipts were \$28,093.73.
6. SAYF continues to submit quarterly reports on their finances to the treasurer. For the first three quarters of FY2010, SAYF had an income of \$4,724.00 and expenditures of \$5,648.77. SAYF requested and received \$2,500 from SAYMA during the fourth quarter of FY 2010. The SAYF Coordinator is paid through SAYMA and appears under the personnel costs on the budget report.

7. Assessments from Monthly Meetings and Worship Groups in FY2010 were received from: **Asheville MM, Athens MM, Atlanta MM, Berea MM, Birmingham MM, Brevard MM, Celo MM, Charleston MM, Chattanooga MM, Columbia MM, Cookeville MM, Crossville, Greenville MM, Huntsville MM, Memphis MM, Nashville, MM, Oxford MM, Swannanoa Valley MM, and West Knoxville MM.**

Treasurer's Address: Deanna Nipp-Kientz  
47 N. Maple Ave.  
Cookeville, TN 38501  
aCertainGirl@charter.net

**SAYMA Fiscal Year 2010 Budget Report**  
**Budget Approved at Representative Meeting September 12, 2009**  
**to cover October 1, 2009 through September 30, 2010**  
**Report Prepared September 6, 2010**

	Budget	Actual	Budget	Actual
	FY 2009	FY 2009	FY 2010	FY 2010
<b>Income</b>				
Assessments*	\$42,000	\$45,232.50	\$42,000	\$35,602.50
Bank Interest	\$900	\$808.91	\$700	\$551.85
Contributions	\$3,260	\$0.00	\$500	\$639.00
F&P Sales	\$250	\$0.00	\$250	
Newsletter				
SAYF Receipts		\$0.00		
YM Total Receipts	\$29,000	\$28,688.06	\$29,000	\$28,093.73
YM Receipts	\$26,000	\$23,430.37	\$26,000	\$25,060.42
YM Scholarship Donations	\$1,000	\$2,979.63	\$1,000	\$1,399.50
YM Book Sales	\$2,000	\$2,278.06	\$2,000	\$1,633.81
<b>Total Income</b>	<b>\$75,410</b>	<b>\$74,729.47</b>	<b>\$72,450</b>	<b>\$64,887.08</b>
<b>SAYMA OPERATIONAL EXPENSES</b>				
Yearly Meeting	\$28,900	\$29,255.09	\$29,600	\$30,535.00
Yrly Meeting - Facilities	\$22,000	\$21,730.93	\$22,000	\$24,115.34
Prntg/Mail/Phone/Minutes/Misc	\$900	\$2,069.84	\$1,500	\$1,593.37
Junior Yearly Meeting -- JYM	\$3,000	\$2,966.17	\$3,100	\$3,204.57
<i>Coordinator</i>	\$1,800	\$1,800.00	\$1,800	\$1,250.00
<i>Ass't Coordinator</i>	\$1,000	\$1,000.00	\$1,000	\$1,250.00
<i>Supplies/Sitters/Misc</i>	\$200	\$166.17	\$300	\$704.57
Scholarship WQO Reps	\$1,000	\$486.87	\$1,000	\$0.00
YM Bookstore	\$2,000	\$2,001.28	\$2,000	\$1,621.72
SAYF Operational Transfers	\$3,000	\$2,000.00	\$3,000	\$2,500.00
Delegate Expenses	\$6,900	\$5,077.53	\$6,900	\$4,587.84
Rep Mtgs	\$300		\$300	
Del to WQOs	\$6,600	\$5,077.53	\$6,600	\$4,587.84
Committees	\$2,000	\$23.44	\$2,100	\$686.80
Ministry and Nurture	\$1,200	\$0.00	\$1,200	
Ecological Concerns	\$300		\$300	
Faith and Practice	\$400	\$23.44	\$400	\$686.80
Finance Committee			\$100	
Nominating	\$100		\$100	
SAYMA Liability Insurance	\$700	\$522.00	\$700	\$591.00
SAYMA Personnel	\$21,809	\$21,816.78	\$21,809	\$21,621.81
SAYMA Staff Training	\$100		\$100	
SAYMA Office Administration	\$3,500	\$1,875.41	\$2,900	\$2,059.15
Phone, Internet & Office Expenses		\$545.40		\$929.04
Postage		\$151.14		\$42.20
Duplication		\$114.75		\$18.55
Misc. Office & Travel		\$1,064.12		\$1,069.36
SAYMA Newsletter	\$1,300	\$1,135.94	\$1,300	\$1,317.51
SAYMA Directory	\$600	\$206.43	\$600	\$50.13
SAYMA Treasurer	\$250	\$506.84	\$600	\$432.00
SAYMA F&P	\$100	\$1.90	\$100	
SAYMA Other Expenses	\$0		\$0	
<b>Total Operational Disbursements</b>	<b>\$69,159</b>	<b>\$62,421.36</b>	<b>\$69,709</b>	<b>\$64,381.24</b>
<b>YEARLY MEETING PROJECTS</b>				
Transfers To Funds	\$4,800	\$4,800.00	\$5,600	\$5,600.00
Spiritual Development Fund	\$1,500	\$1,500.00	\$1,500	\$1,500.00
Released Friend Fund	\$1,500	\$1,500.00	\$1,500	\$1,500.00
FWCC - 3rd World Delegate	\$650	\$650.00	\$1,325	\$1,325.00
FWCC World Conference Fund	\$700	\$700.00	\$825	\$825.00
Youth Enrichment Fund	\$250	\$250.00	\$250	\$250.00
Young Adult Friends Scholarships	\$200	\$200.00	\$200	\$200.00
Contributions Wider Quaker Org	\$6,000	\$6,000.00	\$6,000	\$6,000.00
AFSC	\$700	\$700.00	\$700	\$700.00
FCNL	\$700	\$700.00	\$700	\$700.00
FGC	\$700	\$700.00	\$700	\$700.00
FWCC	\$700	\$700.00	\$700	\$700.00
Right Sharing of World Resources	\$700	\$700.00	\$700	\$700.00
Quaker House	\$700	\$700.00	\$700	\$700.00
Friends for LGBTQ Concerns	\$200	\$200.00	\$200	\$200.00
Quaker Earthcare Witness	\$700	\$700.00	\$700	\$700.00
Friends Peace Teams	\$200	\$200.00	\$200	\$200.00
Wm Penn House	\$200	\$200.00	\$200	\$200.00
Friends Journal	\$200	\$200.00	\$200	\$200.00
Guilford College Archiving	\$100	\$100.00	\$100	\$100.00
Rural Southern Voice for Peace	\$200	\$200.00	\$200	\$200.00
Other				\$200.00
<b>Total Projects</b>	<b>\$10,800</b>	<b>\$10,800.00</b>	<b>\$11,600</b>	<b>\$11,800.00</b>
<b>Total Disbursements</b>	<b>\$79,959</b>	<b>\$73,221.36</b>	<b>\$81,309</b>	<b>\$76,181.24</b>
Surplus (Deficit)	(\$4,549)	\$1,508.11	(\$8,859)	(\$11,294.16)

Attachment 2: Treasurer's Report

\* based a \$60.00 assessment per member and regular attender

SAYMA Account Balances Report -- Fiscal 2010  
September 6, 2010

	2006 9/30/2006	2007 9/30/2007	2008 9/30/2008	2009 9/30/2009	2010 9/6/2010
<b>Assets</b>					
<b>Bank Accounts</b>					
Checking (Bank of America)	\$17,299	\$17,660	\$15,013	\$25,658	\$18,121
Money Market (Self Help)*	\$16,086	\$21,978	\$22,640	\$23,013	\$23,247
Savings (Self Help CD)*	\$5,098	\$10,386	\$15,933	\$16,463	\$16,735
<b>Total Available Funds</b>	<b>\$38,483</b>	<b>\$50,024</b>	<b>\$53,587</b>	<b>\$65,134</b>	<b>\$58,103</b>
<b>Liabilities</b>					
<b>Set Aside Budgeted Funds</b>					
FWCC Third World Delegate	\$0	\$650	\$1,300	\$1,950	\$3,275
FWCC World Conference Fund after 2008 (FWCC Triennial Fund through 2008)	\$2,367	\$1,067	\$1,767	\$2,467	\$3,292
Released Friend	\$3,150	\$3,350	\$4,350	\$5,850	\$7,350
Spiritual Development	\$982	\$822	\$327	\$1,627	\$2,127
Youth Enrichment Fund	\$1,895	\$2,145	\$2,395	\$2,645	\$2,895
Young Adult Friends Scholarship	\$600	\$700	\$800	\$1,000	\$1,109
<b>Accumulated Funds</b>					
YM Scholarship	\$663	\$0	\$0	\$0	\$0
SAYF Scholarship Fund	\$250	\$250	\$250	\$250	\$250
<b>Claims against Available Funds</b>	<b>\$9,907</b>	<b>\$8,984</b>	<b>\$11,189</b>	<b>\$15,789</b>	<b>\$20,298</b>
<b>Net Assets = Assets - Liabilities</b>	<b>\$28,575</b>	<b>\$41,040</b>	<b>\$42,398</b>	<b>\$49,345</b>	<b>\$37,805</b>
<b>Fund Expenses in Fiscal Year</b>					
Spiritual Development Fund -- FWCC El Salvador 5/9/2006	(\$100)				
FWCC Third World Delegate 7/5/2006	(\$1,950)				
Spiritual Development Fund -- School of the Spirit 3/6/2007		(\$500)			
FWCC Triennial Fund -- 2007 Meeting 4/25/2007		(\$825)			
Spiritual Development Fund -- QUIT Conference 5/14/2007		(\$160)			
YM Scholarship Fund -- YM 2007 Deficit 7/1/2007		(\$663)			
FWCC Triennial Fund -- 2007 Meeting 7/1/2007		(\$1,175)			
Spiritual Development Fund -- FGC Consultation 11/7/2007			(\$160)		
Spiritual Development Fund -- Earlham Scholarship 11/7/2007			(\$300)		
Spiritual Development Fund -- FGC Consultation 11/7/2007			(\$210)		
Spiritual Development Fund -- Registration for Philadelphia YM 2/5/2008			(\$325)		
Spiritual Development Fund -- Earlham Scholarship 3/31/2008			(\$500)		
Spiritual Development Fund -- Earlham Scholarship 8/1/2009				(\$200)	
Spiritual Development Fund -- School of the Spirit 11/12/2009					(\$500)
Spiritual Development Fund -- School of the Spirit 11/12/2009					(\$200)
Spiritual Development Fund -- Earlham Scholarship 1/16/2010					(\$300)
Young Adult Friends Scholarship--SAYMA YM 6/19/10					(\$91)
<b>Total</b>	<b>(\$2,050)</b>	<b>(\$3,323)</b>	<b>(\$1,495)</b>	<b>(\$200)</b>	<b>(\$1,091)</b>

\*FY2010 interest reported on the budget page. Totals on this page reflect interest earned also.

## Attachment 3: Report of Faith and Practice Revision Committee

The SAYMA Faith and Practice Revision Committee hopes to present three proposals at Yearly Meeting 2011.

1. The section on Education was last presented to monthly meetings several years ago; it is being recirculated for comments because the present revision contains significant changes and so much time has passed since it was last reviewed.
2. We have revised the earlier proposal on Earthcare, now titled Harmony with Nature; if approved, this would become a new section under Areas of Witness.
3. We are proposing a new section on the subject of Meeting for Threshing. This topic is not covered in our current Faith & Practice.

Paper and electronic copies of the proposals, side-by-side with the original text when there is one, have been distributed to the clerks and SAYMA representatives (or contacts) of meetings and worship groups affiliated with SAYMA. These documents are also available in down-loadable format on the SAYMA web site.

We ask meetings to review the proposals and respond to us by Wednesday, November 24th. ***Responses must be in the form of a minute from your Meeting for Business.*** We much prefer to receive these via email as they can be sent on directly to committee members without retyping. Send responses to Kathleen Mavournin at [kmav@icx.net](mailto:kmav@icx.net).

We approach the end of this Faith and Practice revision cycle. We hope that these are the last proposals this committee will put forward for revision of the body of our Faith and Practice document.

There are two appendices to the present Faith and Practice, a basic reading list on Quakerism and a set of queries to guide Friends in reflecting on their faith and practice. The reading list has been updated and we will bring to Yearly meeting a suggestion that in future the list be posted on the SAYMA web site, either in addition to or instead of publication in the Faith & Practice booklet. A web-based list can be updated more easily and frequently than a paper one.

We have considered the question of revising and expanding the set of queries. The task is large and would certainly take several years. Our Yearly Meeting would certainly benefit from the process and the product of the revision, but we don't want to postpone printing of the revised Guide. Therefore, we will also propose to Yearly Meeting that the Queries on Faith and Practice also be published on the web site, where revisions can be made available immediately on approval.

## Attachment 4: Guidelines for Youth Enrichment Fund

### Background:

Our Southern Appalachian Young Friends Program (SAYF) has been an active functioning part of SAYMA for the past 15 years. We continue to grow and to continue to learn as we go. For the past few years we have recognized a need for our youth to see SAYF in the context of a wider Quaker community and tradition. It would help our teens to learn about Quakerism outside their own regional 'brand'. Also, it is hoped that such a "cross-pollination" would enable teens to come to a deeper understanding of their own Quaker traditions and practices and that such a deepening will help keep the spirituality of our SAYF program alive and meaningful.

### Goals:

To support the attendance of SAYF participants (and SAYMA young friends in the same age group) in gatherings of youth from across the Quaker spectrum sponsored by Wider Quaker Organizations and other Quaker bodies.

To make funds available for bringing outside resource people to the SAYF program that represent other traditions.

To share information about our SAYF teen program with other Quaker youth groups and to strengthen our own program by learning from others. This can be done both formally (through sharing written information such as our retreat planning manual and our SAYF handbook) with other YM programs and informally (such as attending teen programs at Yearly Meetings).

To strengthen our SAYF program by having opportunities for SAYF teens to attend workshops and conferences focused on teen youth programs and other appropriate themes.

### Oversight:

SAYF Steering Committee will:

1. seek out opportunities for teen participation in wider Quaker programs, and for bringing outside people to our SAYF program. They will also field requests from others to come to our program.
2. discern with care and commitment each request and opportunity for its potential to help our community expand our knowledge and/or deepen our roots. If needed, the steering committee may choose to establish a clearness committee to help with the discernment process.
3. administer the disbursement and accounting of the Fund.
4. assure that a report of the event will be made to the SAYF community and presented to Yearly Meeting as appropriate.

## Attachment 5: Report of the Nominating Committee

### Nominating Committee Report

Representative Meeting Ninth Month 11<sup>th</sup> day.

There has been some confusion that the Committee has been working with in terms of lacking a Clerk and some nominations that were approved at Yearly Meeting that were apparently not accurate in terms of the nominees. At this point, we have only one nominee to bring forward, as well as identifying both urgent needs and longer term issues that we will be addressing.

1. Selection of delegate to FWCC Triennial. Geeta McGahey has been the only candidate to approach the Committee and has submitted a lot of information to the Committee as well as the report from her Clearness Committee. We recommend her for the position of delegate.
2. The Nominating Committee needs a Clerk urgently in order to function well.
3. Other current vacancies are:
  - a. Representative to Friends Peace Teams
  - b. Representative to FLGBTQC
  - c. JYM Coordinator - Sharon Annis listed on one roster, vacant on the other.
  - d. Asst. Bookstore for 2011 YM
  - e. Ecological Concerns Network – co-Clerk
  - f. SAYMA website Manager/Clerk
  - g. Handbook Committee member
  - h. FWCC Rep – third position 10-13
4. Vacancies becoming open at 2011 YM
  - a. Assistant Clerk – to become Clerk in 2012
  - b. Recording Clerk – 2 year term
  - c. Ministry and Nurture – three members
  - d. Finance Committee Clerk – 2 year term
  - e. Finance Committee members – three positions vacant
  - f. JYM Oversight – two members
  - g. YMPC – Clerk, Adult Programs, Workshops, Co-registrar, Local arrangement
  - h. Nominating committee – three members
  - i. Peace and Social Concerns – four members, including Clerk
  - j. Ecological Concerns Network – co-clerk
  - k. Southern Appalachian Friend – Editor
  - l. FGC – one rep
  - m. FWCC – two reps
  - n. QEW – two reps
  - o. Quaker House – one rep
  - p. RSVP – one rep
  - q. William Penn House – 1 rep

5. We are continuing to work on the issue of length of terms as representatives of some WQOs and should have a report by spring rep meeting.

**SAYMA Fiscal Year 2011  
FY 2011 BUDGET  
October 1, 2010 through September 30, 2011  
Approved on September 11, 2010**

Proposed

	Budget FY 2007	Actual FY 2007	Budget FY 2008	Actual FY 2008	Budget FY 2010	Actual FY 2010	Budget FY 2011
<b>Income</b>							
Assessments*	\$40,000	\$46,905.00	\$41,200	\$40,850.00	\$42,000	\$35,603	\$33,500
Bank Interest	\$300	\$1,253.30	\$1,200	\$1,080.76	\$700	\$552	\$500
Contributions	\$3,300	\$3,210.00	\$3,720	\$149.51	\$500	\$639	\$4,000
F&P Sales	\$250	\$42.11	\$0	\$25.05	\$250		\$1,500
SAYF Receipts				\$100.00			
YM Total Receipts	\$29,000	\$30,020.00	\$29,000	\$31,843.66	\$29,000	\$28,094	\$31,600
YM Receipts	\$26,000	\$27,737.50	\$26,000	\$29,539.14	\$26,000	\$25,060	\$28,600
YM Scholarship Donations**	\$1,000	\$0.00	\$1,000	\$90.00	\$1,000	\$1,400	\$1,000
YM Book Sales	\$2,000	\$2,282.50	\$2,000	\$2,214.52	\$2,000	\$1,634	\$2,000
<b>Total Income</b>	<b>\$72,850</b>	<b>\$81,430.41</b>	<b>\$75,120</b>	<b>\$74,048.98</b>	<b>\$72,450</b>	<b>\$64,887</b>	<b>\$71,100</b>
<b>SAYMA OPERATIONAL EXPENSES</b>							
Yearly Meeting	\$26,900	\$32,536.69	\$26,900	\$30,347.26	\$29,600	\$30,535	\$31,600
Yrly Meeting - Facilities	\$20,000	\$24,638.87	\$20,000	\$24,390.78	\$22,000	\$24,115	\$24,000
Prntg/Mail/Phone/Minutes/Misc	\$900	\$2,666.19	\$900	\$867.67	\$1,500	\$1,593	\$1,500
Junior Yearly Meeting -- JYM	\$3,000	\$3,107.27	\$3,000	\$3,043.01	\$3,100	\$3,205	\$3,100
<i>Coordinator</i>	\$1,800	\$1,800.00	\$1,800	\$1,800.00	\$1,800	\$1,250	\$1,800
<i>Ass't Coordinator</i>	\$1,000	\$1,000.00	\$1,000	\$1,000.00	\$1,000	\$1,250	\$1,000
<i>Supplies/Sitters/Misc</i>	\$200	\$307.27	\$200	\$243.01	\$300	\$705	\$300
Scholarship WQO Reps**	\$1,000		\$1,000		\$1,000	\$0	\$1,000
YM Bookstore	\$2,000	\$2,124.36	\$2,000	\$2,045.80	\$2,000	\$1,622	\$2,000
SAYF Operational Transfers	\$3,000	\$1,000.00	\$3,000	\$2,100.00	\$3,000	\$2,500	\$2,100
Delegate Expenses	\$6,900	\$2,910.31	\$6,900	\$4,400.73	\$6,900	\$4,588	\$6,500
Rep Mtgs	\$300	\$50.00	\$300		\$300	\$0	\$100
Del to WQOs	\$6,600	\$2,860.31	\$6,600	\$4,400.73	\$6,600	\$4,588	\$6,400
Committees	\$1,500	\$774.64	\$1,800	\$1,220.42	\$2,100	\$687	\$1,550
Ministry and Nurture	\$700	\$637.32	\$1,000	\$972.17	\$1,200	\$0	\$1,000
Ecological Concerns	\$300		\$300		\$300	\$0	\$150
Faith and Practice	\$400	\$137.32	\$400	\$248.25	\$400	\$687	\$300
Finance Committee					\$100	\$0	\$50
Nominating	\$100		\$100		\$100	\$0	\$50
SAYMA Liability Insurance	\$700	\$715.00	\$700	\$534.00	\$700	\$591	\$700
SAYMA Personnel	\$20,300	\$20,009.73	\$20,970	\$20,438.34	\$21,809	\$21,622	\$22,376
SAYMA Staff Training	\$100		\$100		\$100	\$0	\$0
SAYMA Office Administration	\$3,500	\$2,840.53	\$3,500	\$3,393.34	\$2,900	\$2,059	\$2,400
Phone, Internet & Office Expenses		\$575.40		\$775.23		\$929	
Postage		\$278.23		\$519.73		\$42	
Duplication		\$343.00		\$645.15		\$19	
Misc. Office		\$1,643.90		\$1,453.23		\$1,069	
SAYMA Newsletter	\$1,300	\$351.03	\$1,400	\$539.41	\$1,300	\$1,318	\$1,000
SAYMA Directory	\$600		\$500	\$108.01	\$600	\$50	\$300
SAYMA Treasurer	\$250	\$271.35	\$250	\$72.62	\$600	\$432	\$550
SAYMA F&P	\$100		\$100		\$100	\$0	\$1,500
SAYMA Other Expenses	\$0		\$0	\$95.00	\$0	\$0	\$0
<b>Total Operational Disbursements</b>	<b>\$65,150</b>	<b>\$61,409</b>	<b>\$66,120</b>	<b>\$63,249</b>	<b>\$69,709</b>	<b>\$64,381</b>	<b>\$70,576</b>
<b>YEARLY MEETING PROJECTS</b>							
Transfers To Funds	\$2,400	\$2,400.00	\$3,700	\$3,700.00	\$5,600	\$5,600	\$5,600
Spiritual Development Fund	\$500	\$500.00	\$1,000	\$1,000.00	\$1,500	\$1,500	\$1,500
Released Friend Fund	\$200	\$200.00	\$1,000	\$1,000.00	\$1,500	\$1,500	\$1,500
FWCC - 3rd Wld Del	\$650	\$650.00	\$650	\$650.00	\$1,325	\$1,325	\$1,325
FWCC World Conference Fund	\$700	\$700.00	\$700	\$700.00	\$825	\$825	\$825
Youth Enrichment Fund	\$250	\$250.00	\$250	\$250.00	\$250	\$250	\$250
Young Adult Friends Scholarships	\$100	\$100.00	\$100	\$100.00	\$200	\$200	\$200
Contributions Wider Quaker Org	\$5,300	\$5,300.00	\$5,300	\$5,300.00	\$6,000	\$6,000	\$6,000
AFSC	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
FCNL	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
FGC	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
FWCC	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
Right Sharing of World Resources	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
Quaker House	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
Friends for LGBTQ Concerns	\$200	\$200.00	\$200	\$200.00	\$200	\$200	\$200
Quaker Earthcare Witness	\$600	\$600.00	\$600	\$600.00	\$700	\$700	\$700
Friends Peace Teams	\$200	\$200.00	\$200	\$200.00	\$200	\$200	\$200
Wm Penn House	\$200	\$200.00	\$200	\$200.00	\$200	\$200	\$200
Friends Journal	\$200	\$200.00	\$200	\$200.00	\$200	\$200	\$200
Guilford College Archiving	\$100	\$100.00	\$100	\$100.00	\$100	\$100	\$100
Rural Southern Voice for Peace	\$200	\$200.00	\$200	\$200.00	\$200	\$200	\$200
Other						\$200	
Total Projects	\$7,700	\$7,700.00	\$9,000	\$9,000.00	\$11,600	\$11,800	\$11,600
<b>Total Disbursements</b>	<b>\$72,850</b>	<b>\$69,109.28</b>	<b>\$75,120</b>	<b>\$72,249.13</b>	<b>\$81,309</b>	<b>\$76,181</b>	<b>\$82,176</b>
Surplus (Deficit)	\$0	\$12,321.13	\$0	\$1,799.85	(\$8,859)	(\$11,294)	(\$11,076)

\* based a \$60.00 assessment per member and regular attendee

\*\* Not actually counted separately from fees paid to college.

## Attachment 7: Report of Outreach Committee

Ninth Month 11<sup>th</sup> day.

At the workshop at Yearly Meeting, it was agreed to collect materials and ideas from others (FGC, other Yearly Meetings and Monthly Meetings) about outreach and we would try to classify these materials into three categories: 1. Getting the attention of outsiders, 2. Getting people to come to a Quaker Meeting, and 3. How to make them feel welcome and connected.

The Outreach Committee has its own Google Group that is the primary basis for communication. Membership is open and folks can be added by giving their email address to Hank Fay. Hank is going to set up different sections within the Google group to store and handle these three categories of materials. We are only going to post materials or ideas that we think would work within SAYMA, so we're not wasting time with ideas that we don't personally think will work. We also said that we expect that once we have the materials we will further divide them into applicability for small (less than 30), medium (30 - 90) and large (over 90) meetings because size does matter.

We expect to produce two written products. The first is an Outreach handbook (short for a handbook, big for a leaflet) filled with ideas for Monthly Meetings. We would like to get an Outreach representative from each meeting to assist in developing the handbook, and equally important, advocate for active outreach within each Monthly Meeting. The second product is a "Welcome to the Meeting" template that can be given to new attenders along with our F & P.

We are actively seeking new participants in the Outreach Committee